

Fairway Estates Board Meeting Minutes – Date: 11-18-2020

Meeting held at the Dunedin Golf Club and called to order at 6:38 P.M.

Unanimous approval to permit recording of FECA Board Meeting, said recording to be retained until the corresponding written meeting minutes are approved.

Board Members in Attendance (X = in person -or- BPV = By Phone or Video Conf):

X	Matt Stevens, President	Todd Brooks, Vice President
X	Kelly Dixon, Treasurer	BPV Ed Kelb, Secretary
X	Derrick Beland, Member At Large	BPV Bill Greenwood, Member At Large
	Marilyn Parnell, Member At Large, Membership	X Mary Lyon, Member At Large

Non-Board Member Committee Chairs (X = in person -or- BPV = By Phone or Video Conf):

X	Kathy O’Leary, Newsletter	BPV Diane Kerfeld, Beautification
BPV	Diane Garcia, Newsletter	

Unfilled Committee Chair Positions (could be a board member but not required to be)

OPEN, City Liaison

Members/Guests:

None

Non Board Member Committee Reports

Beautification – Diane Kerfeld

- Diane will contact the City of Dunedin to determine whether they will **pick-up debris from tropical storm Eta** (at Lake Sandra).
- **Holiday plantings** to go in at the entrance monuments the first week of December (after lighting and decorations are in place)
- **Holiday Yard of the Season** nominations sometime around Dec 13th – Dec 16th and judging to take place between Dec 16th - Dec 20th. Newsletter would like an article along with corresponding photos for the yard selected.

Newsletter- Kathy O'Leary

- Winter Newsletter
 - Typically mailed out two weeks before the **Annual Homeowners Meeting** (venue and date TBD)

Officers Reports

Secretary's Report – Ed Kelb

- Motion made by Kelly Dixon to waive reading of the **Oct 2020 FECA Board Meeting** minutes. 2nd by Mary Lyon. Motion carried.
- Motion made by Kelly Dixon to accept the **Oct 2020 FECA Board Meeting** minutes “as written”. 2nd by Mary Lyon. Motion carried.

Treasurer's Report – Kelly Dixon

- Refer to full reports online.
- We remain at **385 houses paid** - 74.9% participation.
- Routine Lawn, Lake and Utilities were paid.
- FECA website hosting renewal was paid.
- The FECA Treasurer noted that it is acceptable to **move surplus funding from the cancelled 2020 social events into the FECA Reserve/Contingency fund** for later use. This would provide the FECA Board additional time to review alternatives discussed in earlier meetings (possibly replace Lake Sandra signage, 2nd picnic table, etc.)
- Motion made by Mary Lyon to accept the Oct 2020 FECA Treasurer report “as written”. 2nd by Derrick Beland. Motion carried.
- **2021 Preliminary Budget Review:**
 - FECA Treasurer is **soliciting supplemental bids** to determine whether we can decrease insurance expenses from either of the two companies we currently use.
 - 2021 budget **estimating that 379 homes** will participate (73.7%)
 - Supplemental budgeting included for the possibility of Lake Sandra Signage replacement or a 2nd picnic table.

- Financial consideration factored into the possibility of moving the **Annual Homeowners Meeting** to Monday in 2021. While this would add some additional expense, it would provide for social distancing as the dining room is not typically open on Mondays.
- Observation from President Matt Stevens that **Covid-19 unknowns** (lockdowns, quarantines, potential lack of additional stimulus) ... could impact 2021 dues collected.

President's Report – Matt Stevens

- Nothing to report at this time.

Vice President's Report – Todd Brooks

- Nothing to report at this time.

Board Committee Reports:

Membership – Marilyn Parnell

- Marilyn welcomed the following residents to Fairway Estates:
 - Destiny O'Neill and Julieanne Ochoa (2348 Jones Dr)
 - James and Renee Barber (revisit) (1463 Hagen Ave)

City Liaison - Open Position

- No updates

Events:

- **November 2020 FE Neighborhood Garage Sale**
 - Took place on Saturday, November 7th. As this draws a lot of outside traffic and FE does not have sidewalks, there was resident feedback regarding speeding and congestion. The FECA Board may investigate the possibility of purchasing temporary signs to be placed at the entrance monuments (during the **FE Neighborhood Garage Sale**) asking drivers to drive cautiously (wording TBD).

- **2020 Holiday Festival**

- As the pandemic continues to impact our area, a vote was taken to determine whether it is in FECA’s best interest to proceed with this social event.
- Motion made by Mary Lyon to **cancel the 2020 Holiday Festival**. 2nd by Derrick Beland.
Motion results:

FECA Board Member	Aye	Nay	Abstain
Matt Stevens, President			X
Todd Brooks, Vice President			
Kelly Dixon, Treasurer		X	
Ed Kelb, Secretary	X		
Derrick Beland, Member At Large	X		
Bill Greenwood, Member At Large	X		
Marilyn Parnell, Member At Large			
Mary Lyon, Member At Large	X		
Totals	4	1	1

- Motion carried. Residents will be notified via social media and E-Mail.

- **2021 Annual Homeowners Meeting**

- To be reviewed at a later meeting.

Old Business:

- **Alternative uses of 2020 Event funds:**

- **Option for a 2nd picnic table at Lake Sandra**

- To be reviewed at a later meeting.
- Quick feedback from Secretary Ed Kelb:
 - Per a previous request from Board member Marilyn Parnell, Ed Kelb approached FE resident Matt Betzing (Watrous Dr) about reproducing an exact replica. Matt stated that due to existing work and school demands, it was not feasible for him to be engaged in this initiative.

- **Option to replace the deteriorating “Lake Saundra Park” sign**
 - To be reviewed at a later meeting.
 - Preliminary bids obtained by Treasurer Kelly Dixon and President Matt Stevens. Refer to **Exhibit A for “Lake Saundra Park” signage bids.**

▪ PRECISION SIGN GROUP	\$984.67
▪ SIGN SOURCE (Option 1)	\$797.15
▪ SIGN SOURCE (Option 2)	\$2,450.30
▪ PALM HARBOR SIGN & DESIGN	\$936.25
- **Possible Flagpole in the median (Palm Blvd & Lake Saundra)**
 - To be reviewed at a later meeting.

New Business:

- Nothing to report at this time.

Resident’s comments:

- Nothing to report at this time.

Adjournment:

- Motion by Kelly Dixon to adjourn. 2nd by Mary Lyon. Motion carried. Meeting adjourned at 7:59 p.m.

EXHIBIT A (page 1 of 3)

Preliminary estimate to replace deteriorating "Lake Saundra Park" sign
Vendor: **PRECISION SIGN GROUP**

Precision Sign Group
1121 Main Street
Dunedin Florida 34698

727-600-8887

Invoice

20191282

Balance Due
\$984.67

Invoice Date : 08 Oct 2020

Terms : Due on Receipt

Due Date : 08 Oct 2020

Bill To
Kelly Dixon

#	Item & Description	Qty	Rate	Amount
72" x 20.5" Routed HDU Entry Sign				
1	Design as shown in proof. Routed Sign	1.00	420.25	420.25
Installation				
2	Installation of new sign	1.00	250.00	250.00
Replacement Posts				
3	Replace Sign Posts Qty 2	1.00	250.00	250.00
Sub Total				920.25
Pinellas (7%)				64.42
Total				\$984.67
Balance Due				\$984.67

Notes

Customer Approval _____ Date _____

Thank you,

Precision Sign Group 727.600.8887

75% Deposit required to initiate sales contract. Balance due on date of install.

All materials remain property of PSG until such time as the invoice is paid in full.

If invoice is not satisfied in full within 21 days after install, PSG reserves the right to remove signage and reposes.(Customer would then be responsible for the fees and costs involved in removal and storage as well as re-installation once payment has been made.)Or place a lien on a wrapped vehicle.

Cash, Checks & Credit Cards are accepted (CC have a 3.25% Convenience fee)

EXHIBIT A (page 2 of 3)

Preliminary estimate to replace deteriorating "Lake Sandra Park" sign

Vendor: **SIGN SOURCE**



SIGNSOURCE
 1780 Main Street Unit B
 Dunedin, FL 34698
 Ph: 727-736-3555
 Fax: 727-734-3040

Estimate

Date	Estimate #
10/19/2020	2755

Name / Address
Fairway Estates Homeowners Association 2300 DeMaret Dunedin, FL 34698

Ship To
Fairway Estates Homeowners Association 2300 DeMaret Dunedin, FL 34698

P.O. No.	Rep	Project
	repea	

Description	Qty	Rate	Total
** Option 1 **			
MDO Sign Option: Size: 72" x 20.5"	1	350.00	350.00T
Full color print 1/2" material White backside 2 new sign posts 4" x 4" x 8 feet (2 feet underground) White PVC Jackets, Tops caps and hardware. Installation with sak crete	1	270.00	270.00T
	1	125.00	125.00T
** Option 2 **			
Sandblasted sign with backer *Single Sided* Option Size: 72" x 20.5" Hand painted, Multi color sign Sandblasted HDU with backer painted white. 2 new sign posts 4" x 4" x 8 feet (2 feet underground) White PVC Jackets, Tops caps and hardware. Installation with sak create	1	1,895.00	1,895.00T
	1	270.00	270.00T
	1	125.00	125.00T
Ashley W	Subtotal		\$3,035.00
	Sales Tax (7.0%)		\$212.45
	Total		\$3,247.45

EXHIBIT A (page 3 of 3)

Preliminary estimate to replace deteriorating "Lake Saundra Park" sign

Vendor: **PALM HARBOR SIGN & DESIGN**



Palm Harbor Sign & Design Inc

930 Florida Avenue
Palm Harbor, FL 34683

QUOTE

Date	Quote #
11/9/2020	00012321

Name / Address
Lake Saundra Park Matt Stevens

P.O. No.	Project

Description	Qty	Rate	Total
Sandblasted Dimensional Sign - 20.5" x 72" x 1.25" single sided - Painted up to 3 standard colors - router cut to shape ~Lake Saundra Park Fairway Estates Community Association ***Includes aluminum backer plate	1	875.00	875.00

Subtotal	\$875.00
Sales Tax (7.0%)	\$61.25
Total	\$936.25

Phone #	Fax #	E-mail	Web Site
(727) 781-4543	(727) 781-4295	palmharborsign@verizon.net	www.palmharborsign.com