

Fairway Estates Board Meeting Minutes – Date: 06-12-2019

Meeting held at the Dunedin Golf Club and called to order at 6:33 P.M.

Unanimous approval to permit recording of FECA Board Meeting, said recording to be retained until the written meeting minutes are approved.

Board Members in Attendance (marked with X – in person or BP - By Phone):

X	Matt Stevens, President	Todd Brooks, Vice President
X	Kelly Dixon, Treasurer	X Ed Kelb, Secretary
X	Derrick Beland, Member At Large	X Bill Greenwood, Member At Large
X	Mary Lyon, Member At Large	Jessica Parchman, Member At Large
X	Marilyn Parnell, Member At Large, Membership	

Non Board Member Committee Chairs (marked with X – in person or BP - By Phone):

X	Kathy O’Leary, Newsletter	X Dianne Schuldt, Beautification
X	Diane Garcia, Newsletter	

Unfilled Committee Chair Positions (could be a board member but not required to be)

OPEN, City Liaison

Members/Guests:

None

Non Board Member Committee Reports

Beautification – Dianne Schuldt

Tree Trimming

- No Tree Trimming companies are willing to commit to long term quotes due to unforeseen circumstances that can change from year-to-year.
- **Stevens Tree Service** Bid - \$4000 for a total of 8 hrs. work to cover remaining 2/3 of park– See **Exhibit A**
 - **Stevens Tree Service** stated that trees only need to be trimmed every 3-5 years
 - One possibility: Trim 1/3 of park in 2019 (\$2000) and remaining 1/3 in 2020 (additional \$2000)
 - Note: 1/3 of park was trimmed in 2018 at a cost of \$2000

- Tree trimming companies contacted:
 - **Stevens Tree Service**
 - **O'Neil's Tree Service**
 - **Boen's Tree Service**

- Kelly Dixon noted that the bid to trim in 2015 was \$1400 for the entire park; however, this may not have been as extensive (limited to removing dead limbs and clearing debris).

- Motion from Marilyn Parnell to proceed with ½ of the Stevens Tree Service bid (1/3 of park at a cost of \$2000) to ensure safety in the short term. Funding: \$1000 from the 2019 budget, \$1000 from reserve. Motion was not seconded and motion does not carry.

- Matt Stevens noted that each company's respective arborist will have a differing perspective as their ultimate goal is to secure business.

- The FECA Board has asked the **Beautification Committee** to:
 - Engage the **Dunedin Arborist** for an unbiased opinion on what needs to be trimmed (as well as the frequency) to maintain healthy trees.
 - Once the City of Dunedin Arborist has weighed in, the **Beautification Committee** can reach out to tree trimming companies for specific bids based on the arborist's scope of work.

- Recommendation from Derek Beland to request a supplemental bid from Alexander's Property Maintenance.

Newsletter- Kathy O'Leary

- Next newsletter will be published in fall, 2019. Due to newsletter staff availability in Sep 2019, the **Newsletter Committee** is hoping to have the bulk of the newsletter prepared before September.

- **FE Neighborhood Garage Sale** anticipated to take place the first Saturday of November (Nov 2, 2019)

- Kelly Dixon would like to wait until September to determine the date of the **FECA Fall Festival** to avoid conflict with concurrent Dunedin events. Kelly will communicate the date of the **Fall Festival** (to the **Newsletter Committee**) once established.

- **Newsletter Committee** will reach out to Todd Brooks for update on Safety (traffic violations, etc.).

- FECA Board has decided that next FECA Board profile will be Ed Kelb (FECA Secretary). Ed Kelb will provide a "brief" bio to the **Newsletter Committee**. ☺ Due date: Aug 1st

- Supplemental (unrelated to newsletter): Kelly Dixon would like all FECA Board members to provide a bio that can be published on the FECA website.

Officers Reports

Secretary's Report – Ed Kelb

- Motion made to waive reading of May 2019 FECA Board meeting minutes by Mary Lyons, 2nd by Kelly Dixon. Motion carried.
- Motion made to accept May 2019 FECA Board meeting minutes “as written” by Ed Kelb, 2nd by Kelly Dixon. Motion carried.

Treasurer's Report – Kelly Dixon

- Refer to full reports online.
- Effective June 12th, 365 homes have paid their 2019 HOA fees. This represents 71% participation! Dues are \$1215 over budget for the calendar year; however, as discussed in the April FECA Board meeting, some of these funds have been reallocated back into 2019 Festival Expenses (to recover shortages that resulted when annual insurance fees increased).
- Routine Lawn, Lake and Utilities paid.
- Officers and Directors insurance paid.
- Website domain renewal paid.
- Dianne Schuldt reimbursed for mulch (Beautification – FE Entrances)
- Motion made to accept June 2019 FECA Treasurers Report “as written” by Mary Lyons, 2nd by Bill Greenwood. Motion carried.

President's Report – Matt Stevens

- Nothing new to report at this time.

Vice President's Report – Todd Brooks

- Todd was unable to attend due to a pressing family matter.

Board Committee Reports:

Membership – Marilyn Parnell

Marilyn paid a welcome visit to new neighbors Benjamin and Candee Poley (1411 Hagan Ave), as well Paul and Alyssa Schneske (2337 Mangrum Dr).

City Liaison - Open Position

No updates

Old Business:

- **Palm Blvd Entrance Signs**

- Jessica Parchman provided Bill Greenwood the application form for the ***Dunedin Martha Donald Neighborhood Enhancement Program Grant*** along with some written narrative that Bill can use to complete the form.
- Bill is hoping to meet with Matt Stevens sometime after June 25th to review the competitive bid requirements.
 - Ref: <https://www.dunedingov.com/home/showdocument?id=3020>
- Bill is going to contact the city for clarification on the following comment:
*“The program begins at the beginning of the fiscal year on October 1. **Applications will be evaluated on a first-come, first-served basis.** Projects will continue to be considered if funding is still available. Applicant will receive an official notification of whether the project has been approved. All projects must be completed by August 1.”*

- **Roberts Rules of Order**

- Matt Stevens is working with Marilyn Parnell to provide a short summary of ***Roberts Rules of Order*** to refresh FECA Board members, committee chairs and guests on procedures. Presentation anticipated to take place at the Sept 2019 FECA Board Meeting.

- **“Ben Hogan” street name disparity**

- Matt Stevens contacted the *City of Dunedin Engineering Division* to inform them of the street name disparity for *Ben Hogan*. Matt is waiting for the city to respond.



- **FECA Board Community Outreach:** Coordinating an available date has been challenging because of work schedules and commitments. Hoping to gain some traction with this in July or August.

- Matt Stevens would provide advance notice via social media for any interested residents in the respective area.

- **Blind spot concerns at intersections and curves**

- As deed restrictions have expired, the FECA Board no longer has any control over overgrown foliage that is creating traffic hazards in the neighborhood. Residents will need to contact the City of Dunedin to convey their concerns.



- No updates on “positive reinforcement” approaches for FECA households who paid HOA dues (sticker, decal, discount card, etc.)
- **Damaged and crooked entrance signs at Brady entrances.**
 - The signage vendor is expected to return in the latter part of June to replace both of the entrance signs at Brady. Both signs were scratched during installation and one of the signs is not level with the top of the monument.
 - Ed Kelb will reach out to Sharon to see if she would like any assistance in overseeing the replacements. The FECA Board would like to ensure signs are installed properly before the installation personnel depart.

New Business:

- **Resident proposed *FECA Casino Night***
 - A resident proposed a *FECA Casino Night* as an option to raise supplemental funding (to offset some of the rising FECA expenses). The FECA Board feels that such an event might introduce significant liability concerns with the existing Florida Statutes. As HOA membership dues and sponsorships are adequately covering existing expenses, there is no intent to pursue this option at this time.
- **Health of Lake Sandra**
 - A resident has expressed concern of the toxicity of chemicals in the lake. Elizabeth Moulin had indicated that the current treatment company was acquired by a larger company; however, the chemicals used to treat Lake Sandra haven’t changed.
 - There is a \$2000 bid from the treatment company to develop a plan that requires more planting and aeration which could theoretically reduce the amount of chemicals required; however, adequate funding is not available for such an approach. \$2000 would only cover the plan costs, not the required plants or equipment.
 - Kelly Dixon will scan the monthly reports in her possession so that we can provide resident transparency regarding any testing performed.

Resident’s comments:

None

Adjournment:

Motion made to adjourn at 8:14 p.m. by Kelly Dixon, 2nd by Ed Kelb. Motion carried.

Exhibit A



Stevens

JOB ESTIMATE

TREE SERVICE

Quality Service Since 1970
Professional Qualifications, Licensed & Insured



(727) 734-TREE 873
Fax: (727) 733-896

1334 Spalding Rd. Unit
Dunedin, FL 3469

www.stevensreeservice.co
stevensree@knology.n

Name:	FAIRWAY ESTATES HOA	Email:	5/28 TUES 10:00	Date:	5-22-19
Address:	P.O. BOX 56	Phone:	919-426-8377	Alt. Phone:	DIANE
City, State, Zip:	DUNEDIN FL 34698	Neighborhood:	FAIRWAY ESTATES PARK		

We hereby submit the following estimate for services to be performed:

*Live Oak - Near Street light - Standard Trim
Raise crown all around for proper clearances, Trim
around streetlight for max illumination & trim
off the hazardous deadwood 1" + larger
Laurel Oak - To the north - Standard Trim
Live Oak - To the north - Standard Trim
Live Oak - To the north - Standard Trim
Live Oak - To the north - Standard Trim
Live Oak - Next to street light - Standard Trim
Live Oak - North of bike rack - Standard Trim
Live Oaks (3) Laurel Oak (1) - North end - Standard %
Date to be completed: 1. w/2-3 Weeks Total: * \$ 4,000
Haul away all debris*

I hereby authorize Stevens Tree Service to perform the work described and at the rate(s) indicated above. Estimate specifications and conditions are satisfactory and are hereby accepted. Only work described above will be performed for the price quoted. I understand any extra work desired will have additional charges. This estimate may be withdrawn by us if not accepted within 30 days. Payment is due upon completion. Cancellation subject to a 10% penalty. Agreed and accepted as outlined above.

Trees of concern were inspected for highly visible and patent signs or symptoms of stress or decline. Problems not apparent upon visual inspection cannot be and were not noted. All trees of concern should be monitored on an annual basis for new or deteriorating conditions. * All discounts applied

Stump Grinding: Due to the nature of our work, Stevens Tree Service will not be responsible for any damages to property caused by stump grinding especially underground installations including but not limited to: Sprinkler Systems, Cable, Phone, Gas Lines, Wells, etc. or any Flying Debris to include but not limited to: Roots, Rocks, Stones, Pebbles, etc. Standard practice when grinding a stump is to back fill hole with the stump grindings and leave on property.

Authorized Signature: _____ Date: _____

How did you hear about us? Web Site Word of Mouth Postcard TV Commercial



Other: CUSTOMER

WHITE COPY - CUSTOMER

YELLOW COPY - OFFICE

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