

## **Fairway Estates Board Meeting Minutes – Date: 11-10-2021**

Meeting held at the Dunedin Golf Club and called to order at 6:34 P.M.

Unanimous approval to permit recording of FECA Board Meeting, said recording to be retained until the corresponding written meeting minutes are approved.

### **Board Members in Attendance (X = in person -or- BPV = By Phone or Video Conf):**

X	Matt Stevens, President	X	Todd Brooks, Vice President
X	Kelly Dixon, Treasurer		Ed Kelb, Secretary
X	Derrick Beland, Member At Large	X	Bill Greenwood, Member At Large
	Marilyn Parnell, Member At Large, Membership		Mary Lyon, Member At Large

### **Non-Board Member Committee Chairs (X = in person -or- BPV = By Phone or Video Conf):**

X	Kathy O’Leary, Newsletter	X	Diane Kerfeld, Beautification
	Diane Garcia, Newsletter	X	Betsy Morgan, City Liaison

### **Unfilled Committee Chair Positions (could be a board member but not required to be)**

No Chair Positions open at this time.

### **Members/Guests:**

None

### **Officers Reports:**

#### **Secretary’s Report – Ed Kelb**

- Motion made by Kelly Dixon to waive reading of the **Oct 2021 FECA Board Meeting** minutes. 2<sup>nd</sup> by Todd Brooks. Motion carried.
- Motion made by Kelly Dixon to accept the **Oct 2021 FECA Board Meeting** minutes “as written”. 2<sup>nd</sup> by Todd Brooks. Motion carried.

## Treasurer's Report – Kelly Dixon

- Refer to full reports online.
- **We are at 384 houses paid for 2021. 74.7% participation.** Just one less than last year's total of 385 houses. Previous dues reports were too high by one payment that was inadvertently credited as a dues payment but was in fact a sponsorship check. While tabulating the sponsorship money available to Fall Fest and Holiday Party this error was discovered and corrected.
- **SunTrust erroneously deposited \$818.57 of Treasurer Kelly Dixon's personal funds** into the FECA Checking account. The Treasurer indicated she would like to write herself a check to correct this error.
  - Motion made by Todd Brooks to for the FECA Treasurer to reimburse herself \$818.57. 2<sup>nd</sup> by Derrick Beland. Motion carried.
- Routine Lawn, Lake and Utilities were paid.
- **Diane Kerfeld** (FECA Beautification Chair) was reimbursed \$47.96 for plants
- Our website hosting fee was paid for \$172.08. Note: The budgeted amount was \$143.40 as the amount had not changed in the last 5 years. The Treasurer will adjust for 2022.
- Our two required Bonds were renewed.
- **Lake Sandra Sign Replacement & Electrical Work** Project:
  - **Peter Lontakos Electrical** was paid for the electrical work performed at Lake Sandra Park.
  - **Precision Sign Group** was paid \$750 as a deposit for the new sign at Lake Sandra Park
- The fall **Fairway Focus** was printed and paid to **Area Printing Inc.**
- A check for \$50 was deposited from **Dorie Brown** and credited towards Special Events (sponsorship).
- **2021 Fall Festival** expenses totaled \$693.59. We had a budget of \$1,130 (includes sponsorship money) available:
  - **Kelly Dixon** directly paid \$631.32 in expenses and requesting reimbursement.
  - **Todd Brooks** requesting reimbursement of \$62.27 for supplies for the Chili/Cornbread contest
    - **See EVENTS for the motion to approve the two reimbursements noted above.**

- \$436.41 in sponsorship money is still available to be used for the upcoming **2021 Holiday Party** along with the original \$300 budgeted. Refer to EXHIBIT A.
- Motion made by Todd Brooks to accept the **Nov 2021 FECA Treasurer Report** “as written”. 2<sup>nd</sup> by Derrick Beland. Motion carried.
- Review of the draft **2022 FECA Budget** will continue at the Dec 2021 FECA Board Meeting.

### **Vice President’s Report – Todd Brooks**

- Nothing to report at this time.

### **President’s Report – Matt Stevens**

- President Matt Stevens brought to the Board’s attention an **incident at the corner of Palm Blvd and Demaret Drive whereby two SUVs were speeding**. One was unable to make the turn, ran down the city sign, drove across a neighbor’s lawn and stopped just a couple of feet shy of the house. Matt was asked to attend the Oct **Dunedin City Commission Meeting** to ensure the city is aware of this ongoing problem in Fairway Estates. Matt spoke at the meeting and was informed that the City is actively hiring an additional employee to assist in addressing issues like these.
- There is **increased growth of vegetation around the edges of Lake Sandra**, with a noticeable area on the northern side of the lake. There is concern that if left unchecked, this can have an adverse effect on overall health of the lake. Aggressive plants like Pickerel Weed can be healthy in small patches but can quickly get out of hand if not pruned back.

Pickerel Weed:



## **Board Committee Reports:**

### **Membership – Marilyn Parnell**

- Nothing to report at this time.

## **Non-Board Member Committee Reports:**

### **Beautification – Diane Kerfeld**

- The ***Beautification Committee*** is trimming back shrubs surrounding the ***Lake Saundra Park*** sign in anticipation of the upcoming sign replacement and associated work with the electrical and sprinkler system.
- The Brady Drive monuments have been spruced up with new plants.

### **Newsletter – Kathy O’Leary**

- FECA Newsletter team is working on the January 2022 edition with the focus around the upcoming ***Annual Homeowners Meeting*** in February 2022.
- Spotlight on Dunedin’s ***Caledonia Brewing*** including information regarding the business impact of incidents like the September 30<sup>th</sup> fire at the ***Dunedin Water Treatment Plant*** and the ongoing work to restore the ***Reverse Osmosis*** (RO) process which removes many of the hard minerals from drinking water.

### **City Liaison – Betsy Morgan**

- Betsy Morgan attended the **October meeting of Dunedin Council of Organizations** via Zoom. Dunedin Vice Mayor Jeff Gow chaired the meeting. Topics of interest:
  - September 30<sup>th</sup> fire at the ***Dunedin Water Treatment Plant***:
    - Cleaning and salvage completed. Citizens still encouraged to conserve water. Still a long way to go before the Reverse Osmosis process is restored.
  - New City Hall is scheduled for completion in Sep 2022
  - Input meetings for use of **eighteen million dollars from the *American Recovery Funds*** ongoing through November.
  - Dunedin will have a visitor from our sister city, Sterling, Scotland.
  - Honeymoon Island restoration project nearing completion.

- Motion made by Matt Stevens to add a line item into the **2022 FECA Budget** to cover the cost of breakfast for the FECA City Liaison to attend the monthly meeting for the **Dunedin Council of Organizations**. 2<sup>nd</sup> by Bill Greenwood. Motion carried with one dissent (Treasurer Kelly Dixon).
  - Motion made by Matt Stevens to specifically cap the line item above to \$150 annually. 2<sup>nd</sup> by Todd Brooks. Motion carried with one dissent (Treasurer Kelly Dixon).

**Events:**

- **FECA Fall Festival - October 24<sup>th</sup> 2pm-5pm**

- Excellent turnout. Positive response.
- Motion made by Derek Beland for the FECA Treasurer to reimburse the following expenses specific to the 2021 Fall Festival:

- Kelly Dixon - \$631.32 for itemized in expenses:

Fall Festival Expenses

Food - Publix	\$ 92.98	Publix	Reimburse Kelly
Goody Bags for Kids	\$ 167.89	Amazon	Reimburse Kelly
Goody Bags for Kids	\$ 31.37	Walmart	Reimburse Kelly
Costume Contest Prizes	\$ 36.83	Publix	Reimburse Kelly
Costume Contest Prizes	\$ 30.00	Caledonia	Reimburse Kelly
Costume Contest Prizes	\$ 30.00	Strachans	Reimburse Kelly
Hair Spray & Other Goody Bag	\$ 71.05	Walmart	Reimburse Kelly
Caution Signs * 8	\$ 171.20	PSG Signs	Reimburse Kelly
	\$ 631.32		Total to Kelly

- Todd Brooks - \$62.27 for supplies for the Chili/Cornbread contest

2<sup>nd</sup> by Matt Stevens. Motion carried.

- **FECA Holiday Party - Sunday, December 5<sup>th</sup> 2pm-5pm**

- Food to be provided (pizza or similar)
- Possible contest for sweet treats or similar. Todd and Michelle Brooks to coordinate.
- Wine and beer to be provided. Pam will tend bar.
- We have a resident who has volunteered to be Santa at the event
- Photo Booth (Add-A-Photo) will be available.
  - FE resident Whitney Kiehn had expressed some interest in the past to setup a photo backdrop; however, she indicated that she would rather attend the holiday party as a participant of the festival.

- **2022 Annual Homeowners Meeting**

- Three Board members are coming up for **3-year term renewal**:
  - **Kelly Dixon**
  - **Marilyn Parnell**
  - **Derrick Beland**
- Guest Speaker(s) for Annual Meeting:
  - Recycling?
  - Sheriff's Office?
  - Golf Club Restoration?
- **Local attendees only.** There will be no remote access (Zoom, etc.). The **Dunedin Golf Club** does not have the network infrastructure to support remote access.
- Will we be providing beverages and/or snacks? This was skipped in 2020 because of COVID.
- **Proposed Date: Monday, February 7<sup>th</sup>** as FECA would have more flexibility for meeting layout.

**Old Business:**

- **Replacement of the sign and proposed electrical work at Lake Sandra Park (Ed Kelb)**

Step	Action	Status
1	Obtain "Martha Donald" approval (50% grant funding)	Completed Sep 22nd
2	Move Electrical Outlets from signpost to concrete post	Completed Oct 12th
3	Move Sprinkler Controller from sign to concrete post	Completed Oct 18th
4	Lake Sandra Sign Replacement	Scheduled Nov 17th
5	Pay Vendors	Ongoing as work completed
6	City of Dunedin – Inspection of Work	Pending
7	Submit invoicing to City for grant reimbursement	Pending

- **City Project Update (new fittings, valves, underdrains, fire hydrants and the watermains that supply clean drinking water to our homes.)**
  - Still nothing that the FECA Board can formally state at this time (other than the overall intent). Estimated start date: Jan 2022. The City of Dunedin wants to ensure they have a defined gameplan to address any influx of calls and questions once a formal announcement is made.

### **New Business:**

- **Spectrum Cable Offer**
  - Vice President Todd Brooks was put in contact with a Spectrum (cable) representative. If enough neighbors participate in a specific neighborhood, **Spectrum is willing to provide discounted cable and internet.** For example:
    - All channels (except premium)
    - Two HD boxes
    - Internet speeds up to 400 Mbps
    - Wi-Fi
    - Cost: \$50-\$60 per month (versus retail of approx. \$200 per month)
  - This would require that FECA provide a list of all resident addresses within the association (names not required?).
  - Follow-up Questions:
    - We are a Civic Community Association ... not an HOA. Does this impact the offer?
    - Do they want a list of all 514 addresses within Fairway Estates or just active FECA members?
      - Note: This question would not be applicable to an HOA where dues are mandatory.

### **Resident's comments:**

- Nothing to report at this time

### **Adjournment:**

- Meeting adjourned at 8:14 p.m.

## Exhibit A – FECA Fall Festival Expense Recap

### Fall Festival Expenses

Food - Publix	\$ 92.98	Publix	Reimburse Kelly
Goody Bags for Kids	\$ 167.89	Amazon	Reimburse Kelly
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Caution Signs * 8	\$ 171.20	PSG Signs	Reimburse Kelly
	\$ 631.32		Total to Kelly
Chili Cookoff Expenses	\$ 62.27	Amazon	Reimburse Todd Brooks
Total Expenses to FECA	\$ 693.59		
Budget - Fall Festival /Spring Fling	\$ 600.00		
Sponsorship Money (2020 & 2021)	\$ 530.00		
Total Money Available	\$ 1,130.00		
Sponsorship \$\$ Left for Holiday Party	\$ 436.41		