

## **Fairway Estates Special Board Meeting Minutes – Date: 07-01-2019**

### **Topic: Tree Trimming and Debris Removal at Lake Sandra Park**

Meeting held at Dianne Schuldt's residence and called to order at 6:03 P.M.

Unanimous approval to permit recording of FECA Special Board Meeting, said recording to be retained until the written meeting minutes are approved.

#### **Board Members in Attendance (marked with X – in person or BP - By Phone):**

X	Matt Stevens, President		Todd Brooks, Vice President
X	Kelly Dixon, Treasurer	X	Ed Kelb, Secretary
	Derrick Beland, Member At Large	X	Bill Greenwood, Member At Large
X	Mary Lyon, Member At Large		Jessica Parchman, Member At Large
	Marilyn Parnell, Member At Large, Membership		

#### **Non Board Member Committee Chairs (marked with X – in person or BP - By Phone):**

	Kathy O'Leary, Newsletter	X	Dianne Schuldt, Beautification
	Diane Garcia, Newsletter		

#### **Unfilled Committee Chair Positions (could be a board member but not required to be)**

OPEN, City Liaison

#### **Members/Guests:**

None

#### **Non Board Member Committee Reports**

##### **Beautification – Dianne Schuldt**

###### **Tree Trimming**

- Craig Wilson, City of Dunedin Arborist, met Dianne Schuldt at Lake Sandra Park on June 14, 2019 to assist in providing an (unbiased) overview of what should to be done. Craig noted that the majority of work needed is to:
  - 1) Remove lower branches to keep tree branches at a height of 8-10' above lawn
  - 2) Remove dead limbs
  - 3) Some additional work for two trees at the southern end:
    - a. Southern Red Cedar and Golden Raintree
- This work would not need to be completed annually. Some minimal maintenance would need to be performed on an annual basis and could be handled as "fill-in" work on an hourly basis. Recommendations for a complete trimming of the park would be approximately every 3-5 years.

- Bids Submitted:
  - **A-Absolute Tree Services** (aka A-Abco)
    - See **Attachment A**
    - Bid: **\$2000** to complete work noted by City Arborist, Craig Wilson
    - <http://www.absolutetreertrimming.com>
  - **Boen's Tree Service**
    - See **Attachment B**
    - Bid: **\$2500** to complete work noted by City Arborist, Craig Wilson
    - <http://www.boenstreeservice.com>
  - **Stevens Tree Service**
    - See **Attachment C**
    - Bid: **\$4000** for more extensive trimming and pruning ... bid covering 2/3 of the park (note: 1/3 was trimmed in 2018)
    - <http://www.stevenstreeservice.com>
  - **O'Neil's Tree Service**
    - See **Attachment D**
    - Bid: **\$1965** per year for an annual recurring trim of Lake Saundra. The Southern Red Cedar and Golden Raintree at the south end of Lake Saundra Park would require additional work for a one time supplemental charge of **\$450**
    - <https://www.oneilstreeservice.com>
- Motion from Kelly Dixon to proceed with **A-Absolute Tree Services** (aka A-Abco) for 2019 tree maintenance at Lake Saundra Park. Motion seconded by Bill Greenwood. Motion carried.
- Dianne Schuldt will contact **A-Absolute Tree Services** to schedule a date and time.

### **Supplemental Topic**

#### **\$70 Banking Deposit Error**

- Due to confusion on the part of the bank teller, \$70 of Kelly Dixon's personal funds were inadvertently deposited into the FECA bank account. Motion by Ed Kelb that Kelly Dixon issue herself a check for \$70 to correct the error. Motion seconded by Mary Lyons. Motion carried.

### **Adjournment:**

Meeting adjourned at 6:15 p.m.

# Exhibit A



## Fairway Estates Community Association

1250 Palm Blvd  
Dunedin, Florida 34698  
(919) 426-8377

### A Abco Tree Services

1611 Cardinal Dr  
Dunedin, Florida 34698

Phone: (727) 482-8597  
Email: Lbcarma@gmail.com

Web: absolutetreetrimming.com and TreeCology.us

Estimate # 001814  
Date 06/14/2019  
Business / Tax # 47-3154835

Description	Total
Tree Services To Be Performed.	\$2,000.00
Trim and tighten up the park as needed As per Craig Willson.	
<b>Subtotal</b>	<b>\$2,000.00</b>
<b>Total</b>	<b>\$2,000.00</b>

\*PLEASE READ\*

#### \*INSURANCE

\*All Employees are covered with Workers Compensation for any injury.  
For Your Protection Your Property Is Covered With One Million Dollars Commercial General Liability insurance for any and all damage.  
We have included copies of both insurances for your peace of mind.

#### \*ACCEPTANCE

To move forward with this estimate, click on the Green - View Estimate tab to open the estimate and, at the top right of the page click on the sign here tab and type in your name. The last thing call Gene Weldon at 727-482-8597 to be put on the schedule. Thank You. SENDING A EMAIL OR TEXT WILL NOT GET YOU ON THE SCHEDULE.

\* FYI - BUYER BEWARE\* Any tree service that you consider should provide you with Both types of valid insurance. While some companies are exempt from having to carry workers comp insurance YOU ARE NOT if someone gets hurt on your property YOU ARE LIABLE if there is no workers comp, so do your due diligence!

\$\$ PAYMENT - THERE IS NO MONEY UP FRONT, AND YOU PAY UPON COMPLETION AND SATISFACTION!

\$ DISCOUNT programs available ask Gene for details.

\$ Please speak to Gene about how to make your check out

\$\$\$ Payment due upon completion and any invoices not paid or postmarked within seven days of c\$\$\$ All major Credit Cards accepted and a fee of 3.5% will automatically be added.  
unless otherwise specified in this contract shall pay an additional 7% late fee no exceptions.



**Exhibit C**



*Stevens*

**JOB ESTIMATE**

**TREE SERVICE**

Quality Service Since 1970  
Professional Qualifications, Licensed & Insured



(727) 734-TREE 873  
Fax: (727) 733-896

1334 Spalding Rd. Unit  
Dunedin, FL 3469

www.stevensreeservice.co  
stevensree@knology.n

Name:	FAIRWAY ESTATES HOA	Email:	5/28 TUES 10:00	Date:	5-22-19
Address:	P.O. BOX 56	Phone:	919-426-8377	Alt. Phone:	DIANE
City, State, Zip:	DUNEDIN FL 34698	Neighborhood:	FAIRWAY ESTATES PARK		

We hereby submit the following estimate for services to be performed:

*Live Oak - Near Street light - Standard Trim  
Raise crown all around for proper clearances, Trim  
around streetlight for max illumination & trim  
off the hazardous deadwood 1" + larger  
Laurel Oak - To the north - Standard Trim  
Live Oak - To the north - Standard Trim  
Live Oak - To the north - Standard Trim  
Live Oak - To the north - Standard Trim  
Live Oak - Next to street light - Standard Trim  
Live Oak - North of bike rack - Standard Trim  
Live Oaks (3) Laurel Oak (1) - North end - Standard %  
Date to be completed: 1. w/2-3 Weeks Total: \* \$ 4,000  
Haul away all debris*

I hereby authorize Stevens Tree Service to perform the work described and at the rate(s) indicated above. Estimate specifications and conditions are satisfactory and are hereby accepted. Only work described above will be performed for the price quoted. I understand any extra work desired will have additional charges. This estimate may be withdrawn by us if not accepted within 30 days. Payment is due upon completion. Cancellation subject to a 10% penalty. Agreed and accepted as outlined above.

Trees of concern were inspected for highly visible and patent signs or symptoms of stress or decline. Problems not apparent upon visual inspection cannot be and were not noted. All trees of concern should be monitored on an annual basis for new or deteriorating conditions. \* All discounts applied

Stump Grinding: Due to the nature of our work, Stevens Tree Service will not be responsible for any damages to property caused by stump grinding especially underground installations including but not limited to: Sprinkler Systems, Cable, Phone, Gas Lines, Wells, etc. or any Flying Debris to include but not limited to: Roots, Rocks, Stones, Pebbles, etc. Standard practice when grinding a stump is to back fill hole with the stump grindings and leave on property.

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_

How did you hear about us?  Web Site  Word of Mouth  Postcard  TV Commercial



Other: CUSTOMER

WHITE COPY - CUSTOMER

YELLOW COPY - OFFICE

PINK COPY - OFFICE

## Exhibit D

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>PRICE</u>
<b>Starting at northeast end across from 1290 Palm Blvd. down to southwest end across from 1210 Palm Blvd. The list here covers most of the trees that need usual pruning, but others would be added in the unusual years they need a little trimming.</b>		
21" dbh live oak by the water	Keep the low ends elevated 8 ft. above the lake bank	
19" dbh laurel oak the leaning at water's edge	Keep low ends elevated 8 ft. above the water	
33" dbh live oak at the lamp post at Nelson St. intersection	Keep the low ends elevated over the lawn 8 ft, above the street 12-14 ft. or back to the curb, 5 ft. away from under the street lamp	
24" x 30" dbh live oak with Private Property (Residents & Guests Only) sign	Keep the low ends elevated 12-14 ft. above street, 8 ft. above the lawn	
24" dbh live oak by the water in front of tallow tree over the water	Keep the low ends elevated 8 ft. above the lawn and the lake water	
27" dbh live oak near street and bench	Keep low ends elevated 12-14 ft. above the street, off lamp wire as much as easily possible	
27" dbh laurel oak by the water's edge	Keep low ends elevated 8 ft. above the water and the lawn	
37" dbh live oak by the street, bench and 2 <sup>nd</sup> street lamp	Keep low ends elevated 8 ft. above lawn, 3 ft. above the sign, 5 ft. away from under lamp and 12-14 ft. above the street	
3 queen palms	Prune out dead fronds, seed stalks and bunches	
24" dbh red maple behind Lake Sandra Park sign with Private Property sign on it	Keep the low ends elevated 8 ft. above lawn	
38" dbh large live oak	Keep low ends elevated 6-8 ft. above lawn and 12-14 ft. above street without cutting healthy limbs bigger than 3" in diameter	

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>PRICE</u>
27" dbh live oak east of picnic table	Keep low ends elevated 12-14 ft. above street, 8 ft. above lawn	
38" dbh live oak west of picnic table with Private Property sign	Keep low ends elevated 12-14 ft. above street, 5 ft. away from the street lamp, 8 ft. above the lawn	
32" dbh large Southern magnolia	Keep the low ends elevated 6 ft. above the lawn for mowing clearance and 5 ft. back from street lamp pole	
38" dbh live oak by the water	Keep the low ends elevated 6 ft. above the water, 8 ft. above the lawns	
24" dbh Southern red cedar	Keep the low ends elevated 6 ft. above lawn for mowing clearance	
24" dbh golden raintree	Is distressed. See below Option.	
		<b>Total basic annual pruning \$ 1965</b>

**OPTIONS for 2019**

24" dbh Southern red cedar	Lots of larger dead wood in the canopy. * Remove dead wood $\geq 2$ " dia out of canopy, especially on east side 2 large stubs in center	(\$ 200)
24" dbh golden raintree	Lots of larger dead wood in the canopy. Some has recently fallen. * Remove dead wood $\geq 2$ " dia out of canopy	(\$ 250)

\_\_\_\_\_  
Print name and title

X \_\_\_\_\_ Date \_\_\_\_\_

Authorized Signature

Includes agreement with attached Terms and Conditions

O'Neil's is fully licensed, carries \$2M in general liability, \$1M in vehicle liability insurance, carries a stand-alone Worker's Compensation policy for each and every crew member. We do not have any leased employees. O'Neil's has been serving the Tampa Bay area for over nine years.

O'Neil's owner is one of only 25 ISA (International Society of Arboriculture) Board Certified Master Arborists in Florida and the company has six other ISA Certified