

Fairway Estates Board Meeting Minutes – June 11, 2018

Meeting held at the home of Mary Lyon and called to order at 6:36 P.M.

Board Members in Attendance:

Steve McCarver, President (by phone)	Matt Stevens, Vice President
Kelly Dixon, Treasurer	Bill Greenwood, Member At Large
Dianne Schuldt, City Liaison/Beautification	Jessica Parchman, Member At Large (by phone)
Mary Lyon, Member At Large	Todd Brooks, Member At Large

Non Board Member Committee Chairs in Attendance:

Kathy O’Leary & Diane Garcia, Newsletter

Members/Guests:

None

Absent:

Marilyn Parnell, Membership

Non Board Member Committee Reports

Beautification

Dianne Schuldt met with O’Neils and got a very comprehensive quote for trimming down at the park. There was discussion about how much of the nearly \$4600 quote we actually need to address. Discussion as well about how much money is in the 2018 Budget and if we should dip in to our contingency reserve for this. There is currently about \$2100 in the Beautification Budget for 2018 and Tree Trimming has usually been something that the Beautification Budget is used for. It was decided that we should get additional quotes and that we should try to get them to tell us more what they can do for approximately \$2000. Focus should mainly be on the safety of our residents and guests. We paid O’Neils \$1400 in 2015 the last time we trimmed trees. They gave us a \$600 discount and we gave them a full page ad in the 2016 directory. Discussion as well to be sure to have in every annual budget a reserve for tree trimming and other ongoing maintenance items like this.

Newsletter

Kathy and Diane are working on the Fall newsletter, working on neighborhood spotlight’s. They will be reaching out to a few Realtors for their input on the best improvements for return on investment. They also want to do an article on the History Museum and will be reaching out to Rika about that. They expect the next issue to be out mid October.

Officers Reports

Secretary Report

Kelly Dixon filled in as Secretary again. Mary made a motion to waive reading the prior minutes, Kelly 2nd, all approved. Dianne made a motion to accept the prior minutes as submitted, Bill seconded all approved.

Treasurers –

Kelly presented her written report. We are on track to meet and maybe exceed our budget for paid memberships. Normal expenses for this time of year. Mary motioned to accept the Treasurers Report, Dianne 2nd, all approved.

Presidents report –

Steve has been communicating with Ken at the Golf Club. The Board Room is available other nights of the week except Mondays for our meetings. Consensus is that Wed is the best date and we will stick with the 2nd Wed of each month still at 6:30. Wed Sept 12 will be the next meeting. Mary will coordinate with Marilyn.

Vice President report –

Matt thanked Steve for sending Ken at the Golf Club an email about the vendor show. Two dates worked with the club house, but they do not work with Matt. Matt recommends pushing it to next year but still trying to keep working with the Golf Course as the location for it.

Board Committee Reports:

Membership

No report from Marilyn.

Special Events

No report from Kelly

City Liaison:

- Dianne reported that parking fees to be reinstated in parking garage and by the old police station.
- Candidates Forum – 3 people running for Tornga’s seat, not much interest for a primary type event in August.
- Neighborhood Watch – Dianne & Matt didn’t get a chance to speak to Jesse Martola about heading up the Watch. Kelly brought up her concerns that neighbors think it is a function of the Board. Steve reiterated it is NOT a board function and we will continue to keep that separation. We endorse it as a Board but it is coordinated through the Pinellas County Sheriffs office.

Old Business:

- Open Board Position - We still need someone to step up and be the Secretary. Todd Brooks will consider it over the summer. Kelly will coordinate with Todd to go over the format we have been using for the meeting minutes.
- Insurance for the Park and resident hosted events - Kelly clarified that Lindsey at Bouchard Insurance was mistaken and we are not eligible for a blanket insurance policy. We still have to pay per event for insurance. Matt's distributed some of the research he has found about "recreational use immunity" for private parks, most of what he was able to find pertained more to public owned parks etc. The main theme is to have signage or something online electronically to indicate the individuals "play/use at their own risk." Having appropriate signage and online disclosures as well as having adequate maintenance plans in place i.e. unsafe benches, including trees etc. is what we need to be addressing. Matt provided sample wording he has found for signage and online. Further discussion regarding maintenance plan and the things we have to maintain – Entry Signs (4), Lake Saundra Park – Trees, Benches, Picnic Table, Library, Signage, Butterfly Garden etc. Consensus is to develop some type of electronic disclosure for the website and the maintenance plan. Dianne made a motion to move forward with verbiage and Kelly seconded. Todd will work on the verbiage for the website for the next meeting. Matt will work on the maintenance plan for the next meeting.

New Business:

- Next Meeting Date/Time/Place – Wed Sept 12, 6:30 PM at the country club. Mary will talk to Marilyn.

Residents comments:

Dianne Garcia asked about the quotes for tree trimming are if we are waiting until September to get the quotes. Dianne Schuldt will get quotes back to board ASAP, Emergency meeting will be held.

Adjournment:

Dianne made a motion at to adjourn at 7:59, Mary 2nd, all in favor.