

## **Fairway Estates Board Meeting Minutes – September 12, 2018**

Meeting held at the Dunedin Golf Club and called to order by Steve McCarver at 6:29 P.M.

### **Board Members in Attendance (marked with X for in person or BP - By Phone):**

X	Steve McCarver, President		Matt Stevens, Vice President
X	Kelly Dixon, Treasurer	X	Bill Greenwood, Member At Large
BP	Jessica Parchman, Member At Large	X	Todd Brooks, Member At Large
X	Marilyn Parnell, Membership		Mary Lyon, Member At Large
	Open Board Seat, Secretary		

### **Non Board Member Committee Chairs in Attendance:**

Kathy O’Leary & Diane Garcia, Newsletter

### **Members/Guests:**

None

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### **Non Board Member Committee Reports**

#### **Beautification – Dianne Schuldt**

Entry Signage - Dianne was not present but Steve shared that Dianne has a quote for about \$2,000 to replace the letters at all 4 entry signs. 10 year lifetime warranty on the new lettering. Kelly asked if the font was changing or not. Steve doesn’t think it is a radical change in design. Steve will follow up with Dianne to be sure she has clarification on this for the October meeting. Topic will be tabled until October.

Tree Trimming – The city has already trimmed some of the branches over the road which was included in our quotes from O’Neils. Steve will run down to the park when O’Neils is onsite tomorrow to clarify the quote and work being done in light of the fact that some of it is no longer needed.

Light out at Monument at Ben Hogan and Palm – Steve to check on that.

Butterfly Garden – Dianne and crew will be doing some clean up work this fall. Kelly mentioned that Val asked if we could get Aquatics to spray the weeds at the edge of our portion of the lake as the edge is hard to see. Aquatics agreed to spray the weeds at their next service.

## **Newsletter- Kathy O’Leary/Diane Garcia**

Kathy has asked for all content to be provided by September 24<sup>th</sup>. Specifically, from Dianne Schuldt regarding Beautification & Steve McCarver’s Presidents report. Kathy wanted to know when the Board wanted the Newsletter out. They are targeting around Oct 10<sup>th</sup>/12<sup>th</sup> to printer, this will be discussed a little later in the meeting after Special Events are covered. They have numerous topics they are working on for articles.

## **Officers Reports**

### **Secretary Report – Kelly Dixon (temporary)**

Motion made to waive reading by Kelly, 2<sup>nd</sup> by Bill. Motion carried.

Motion made to accept them as written by Todd, 2<sup>nd</sup> by Bill. Motion carried.

### **Treasurers – Kelly Dixon**

Summertime report is pretty uneventful. See the actual report for the numbers. This report covers June, July, August.

Tree trimming for this year should be able to come straight from Beautification Budget as there is still nearly all of it left.

Bill noticed one minor error in the reports presented that Kelly will update before posting to the website.

Kelly will be preparing a 1<sup>st</sup> round proposal of the 2019 Budget. Todd asked what our budget cycle is and how we budget for things like tree trimming and the lettering/signage. Steve clarified that we can defer some of this until the 2019, or we can take it from our “retained earnings/contingency reserve”.

### **Presidents report – Steve McCarver**

Board meetings are confirmed thru January at the Golf Club on the 2<sup>nd</sup> Tuesday but it was clarified that it should be the 2<sup>nd</sup> Wednesday of each month. Steve will clarify the Wed date at 6:30.

Open Board Position – Dianne Schuldt stepped down. Her position expires 2021.

Open Officer Position – Secretary – still open.

Beautification – Dianne Schuldt will stay in this position.

City Liaison – Open Committee Chair Position

Kelly will send email blast and post on ND & FB to fill the open Board Position. Marilyn suggests we should be inviting folks to come to the meetings to see what it is all about so they can see if it is a good fit for them and so we can get to know them as well to see if they will be a good fit for us. Goal to have the position filled by December.

### **Vice President report – Matt Stevens**

Matt is working on verbiage we can post on the website about using the park at Lake Sandra. As it is private property it is not open to the public to use but we are still looking for the verbiage to protect us overall. Use at your own risk language is what we are seeking. Marilyn talked of folks having to sign a waiver for usage of private property for other groups she belongs to that are using. We are trying to stay away from actual forms however and have something that will suffice online.

Todd had also been working on some research for this. He had emailed the Board some potential language for Recreational Usage based upon reviewing what other communities/cities may be using on their websites etc. Additional discussion from Marilyn and Bill about how we know this is sufficient. Kelly & Todd understood that we are trying to get some language in place first for Board discussion to know what we are trying to accomplish before we go to an attorney and our insurance company.

### **Board Committee Reports:**

#### **Membership – Marilyn Parnell**

Marilyn has met with new residents - William Borham from 1120 Palm Blvd who also paid the 2018 Dues, Laurie & Christopher Cordo at 2344 Middlecoff and Jeff & Ellen Bowes at 2339 Watrous. Several new owners are seasonal and are not here yet.

#### **Special Events – Kelly Dixon**

Fall Festival –

Date – Saturday October 27, 2p-5p.

Budget - \$401 to cover signage, some food, entertainment/prizes/decorations

Women's Club coming and setting up a tent and a Children's craft.

Food – Board will do sandwich rings including something vegetarian. Residents to bring sides and dessert.

Costume Contest – bringing it back this year. More details at next meeting. Prizes – prior years had baked goods.

Beverage Tent – Kim from Frenchy's tending bar, Hollie from Caledonia will sponsor some and Kelly will buy some at a discount. Todd's neighbor is part owner of Woodwright and he asked if we should include them as well. Kelly agreed that would be a great idea.

Sponsors -more general sponsorships will be available but name only and less structured as it has been in the past. But no tables for businesses.

Cookoff – Todd Brooks to coordinate for a Chili Cookoff.

Garage Sale – November 3<sup>rd</sup> 8am – 3pm, signs will be put out, ad in newspaper, online listings.

Holiday Party – Saturday December 1<sup>st</sup> , 2-5. Discussion about competing with the DYG Christmas tour. In the end we decided this year to try the Saturday.

Newsletter due dates firmed up – Kathy would like all info by the 24<sup>th</sup> of September. They will target getting it out by October 8<sup>th</sup>. Kathy will get Steve & I a draft to review ASAP after the 24<sup>th</sup>.

### **City Liaison - Open Position**

Candidates Forum – no interest in trying to coordinate one for this year.

### **Old Business:**

Open Positions – Board Position as well as Secretary position are still open.

### **New Business:**

Kathy O’Leary – Sheriff’s office information – Jessica Huey from the Sheriff’s office for what to do in cases of speeding in the neighborhood. She said that we need to determine the days of the week and times of day that speeding is the most prevalent then we can request a directed patrol. Not all deputies have a speed gun but sometimes just having a patrol car in the area is helpful. This might be something that a Neighborhood Watch Captain might usually handle. Additionally, there are some blind corners/intersections. Kathy reached out to Jessica with the Sheriff’s office to see if there are rules regarding plantings that restrict visibility. Jessica drove through and said there are a number of areas of safety concern. We can request that the City come out as this is a City matter.

Steve brought up should we bring Neighborhood Watch in as a “Committee” to our Board Meetings to report on things? Does not need to be an official Board Member. Sentiment was that until we have an effective Neighborhood Watch Captain with the time to fully develop the position better we still want to keep a bit distant from Board Responsibility. Jessica Parchman suggested perhaps we consider bringing the Sheriff to our annual meeting to speak to the residents about it.

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### **Residents comments:**

See above under New Business from Kathy O’Leary.

### **Adjournment:**

Motion made to adjourn by Kelly, 2<sup>nd</sup> by Bill seconded. Motion carried. Adjourned at 7:49 pm.